

THE PEERLESS GENERAL FINANCE & INVESTMENT COMPANY LIMITED

Regd. Office : PEERLESS BHAVAN, 3, Esplanade East, Kolkata - 700 069

APPLICATION FORM FOR DIRECT SPECIAL AGENT

Receiving Office

Date

FOR OFFICE USE ONLY

Date of Application

Sup. Chain	Organiser	Spl. Organiser	Inspector	Sr. Insp. I
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Passport size Photograph of the Applicant (2" x 2 1/2") signed by the Applicant and duly attested by the introducing Field Officer

Machine code no. allotted Date of engagement

Branch State District

TO BE FILLED IN BY THE APPLICANT IN BLOCK LETTERS

Application for the rank of Direct

Introduced by Mr/Ms Rank Machine Code No.

Name of Second Superior Rank Machine Code No.

1. Applicant's Full Name

2. 1st line

2nd

3rd

4th

District : State : PIN CODE

Date of Birth & Age

Attested copy of document in support of above should be attached

3. PERMANENT ADDRESS

Approved for Engagement as Direct Special Agent

4. Educational Qualification (Certificates should be attached for verification)

Branch Manager/Authorised Official

5. (A) Height C.M. (B) Weight K.G.

6. Identification Mark.....

7. (A) Nationality (B) Religion (C) Caste

(D) Present Occupation.....

8. Proposed Area of work :

9. If you had represented this Company directly or indirectly earlier in any capacity whatsoever, the details of year-wise Business and Collection, Code Number, Unit etc. should be given. If worked as Office Staff, particulars thereof, should also be given without any suppression of facts

10. (A) Name of any other company you have represented or are representing at present as an Agent or an Organiser, and the amount of business & collection placed therein with documentary evidence, if any (in details)

(B) Any other special circumstances or qualifications, which may be helpful to you in this work.

11. (a) What amount of yearly collection do you expect to place each year ? (b) What amount of yearly collection do you guarantee to place ?

12. Have you ever compounded with your creditors or been insolvent or bankrupt or been convicted by any court of law or even charged for any offence by court of law?

13. Marital Status : Married / Unmarried / Widow / Widower / Divorcee :

14. FAMILY REFERENCE

(a) Father's / Husband's Full Name :

(b) Father's / Husband's present address :

(c) Father's / Husband's occupation :

In case of married woman, Father's name in addition to Husband's name should be mentioned. (His last occupation and place of business should be mentioned.)

15. If any (Father, Mother, Husband, Wife, Brother, Sister, Son, Cousin, Daughter, Nephew, Uncle, Maternal Uncle, Aunt, Father-in-Law, Mother-in-Law, Brother-in-Law & Sister-in-Law etc.) of your relations is working or previously worked as an Agent or a Field Officer or as an Office Staff in any rank of this Company please mention.

(1) Name & Address..... (2) Rank Code No. Unit (3) Relation

(4) Details of Admn. Staff Name, Dept. etc. 16. Whether you will be actively or actually working / helping in the proposed engagement - Yes / No. If not, give details of the person who will be actually or actively working or helping you as co-worker.

(a) Name : _____
 (b) Address : _____ (c) Relationship : _____
 17. Present residential arrangement
 (a) Own house : _____ (b) Rental House _____ (c) Staying with Relation : _____
 (b) Any other arrangement (Please specify) _____

18. Name of Nominee : _____ Relationship _____
 Full Address : _____ Age _____

19. In the space provided, please give details of your employment if any in any other concern during last six years.

Name of employer and address	Designation	Nature of work done	YEAR		Total emoluments drawn per month	Reasons for leaving
			From	To		

20. Please give below the full names and addresses of two respectable gentlemen for the purpose of reference.

(a) Name : _____ (b) Name : _____
 Address : _____ Address : _____
 Occupation : _____ Occupation : _____

I, _____ do hereby declare that the above particulars are true in every respect, and undertake to work diligently and to be honest in my dealings with the public and the Company. I also agree to accept the engagement of THE PEERLESS GENERAL FINANCE & INVESTMENT COMPANY LIMITED, on the terms of the engagement Letter to be issued to me. I firmly state that neither any other Field Officer explained the Company's Schemes to me and offered me any engagement as Agent or Field Officer, direct in my name or indirectly in writing nor did I accept any such engagement from the Company earlier except the engagement mentioned in clause No. 8 above-mentioned. I hereby assure to fulfil the guarantee of yearly collection which will be strictly the basis of my next promotion. I also promise to assist my Junior Workers with all necessary training and frequent visits for his/her promotion for at least two years. I undertake the responsibility for the conduct of any Agent recruited by me. Further, **I declare that I am in good health and free from any physical defect or deformity.** I have read the Company's circulars to the Agents & Field Officers issued during last three years. I also agree to abide by the Rules and Regulations and circulars issued by the Company upto date and to be issued hereinafter from time to time. I do hereby agree that it is a profession. Earning and Career will be built up by my work only. I shall also accept any action against my inactivities, if any. I also agree that any decision of the Company shall be binding upon me and all disputes shall be settled at Calcutta. I am aware that I am only a field worker working on Commission basis as per Company's Commission structure.

Dated at _____ this _____ day of _____

 Full Signature of the Applicant

REPORT FROM THE INTRODUCING FIELD OFFICER

I do hereby declare that Mr. /Mrs. / Miss _____ son/wife/daughter of Mr. _____ is personally known to me for _____ years _____ months and to the best of my knowledge and belief the statements made by him/her are all true. I further declare that he/she is or was never attached to any other Field Officer's Unit in any way either directly or indirectly. I firmly believe that he/she is an honest person and quite capable of placing the collection quota as per guarantee undertaken by him/her. I recommend his/her application for a favourable consideration by the Company. I further promise to assist him/her with necessary training and frequent visits for his/her promotion for at least two years. I take all responsibility for his/her, conduct. Further **I declare that he/she is in good health and free from any physical defect or deformity.** I have explained to him/her all the circulars issued to the Agents & Field Officers during the last three years.

Number of Special Agent already recruited in my _____ unit, under Special Quota, during current year _____

Recommended :	Introducing Field Officer's
Sup. Field Officer's Signature _____	Signature _____
M/Code No. _____	M/Code No. _____
Rank _____	Rank _____
Full Address _____	Full Address _____
Date _____	Date _____

UNITS OF INTRODUCTIONS

NAME	ADDRESS
1. Org. _____ (M/c No. _____)	1. _____
2. Spl. Org. _____ (M/c No. _____)	2. _____
3. Inspector _____ (M/c No. _____)	3. _____
4. Sr. Insp. I _____ (M/c No. _____)	4. _____